

**Michigan Mayfest 2010**  
**Belleville, Michigan**  
*April 24th, 2010*  
**2010 VENDOR APPLICATION**

Vendor applications must be submitted by March 1<sup>st</sup> 2010. Applications received after this date will not be accepted.

Please note: Motor City Pagans does not provide tents, tables, chairs, power cords or signage. Space allocations are on a first come, first served basis. Even though there are power sources near some of the vendor spaces, these outlets are first come, first served so if you need electrical for your space, please indicate this on application and we will try to place you near one. No vendor may use the outlets to power any large disruptive electronic equipment (i.e. TV's , DVD Players) or any household or industrial cooking device. Any vendor using the power in a manner not approved will be asked to unplug from the power source immediately. Vendor will not be reimbursed for Vendor Space Fee or any product they have purchased for the event. Vendor must supply own duct tape to secure all cords and it is vendors responsibility to secure cords. Please provide a minimum of 40 feet of extension cord and at least one multi-plug adapter (surge protector is recommended) to reach power your space.

This event WILL NOT BE CANCELLED DUE TO WEATHER. If you choose not to attend/participate due to the weather no fees will be returned. The event proceeds rain or shine and will not be rescheduled.

VENDOR CHECK LIST:

- VENDOR APPLICATION
- VENDOR REGULATIONS
- VENDOR PRODUCT LIST
- PAYMENT IN FULL FOR ALL REQUESTED SPACES
- FOOD LICENSE IF APPLICABLE

Please make sure all of the above are included with your application. Missing documents will delay your acceptance as a vendor during Michigan Mayfest 2010.

All initial applications should be mailed and not faxed. Please make sure you keep copies of all documents for your records, no copies or originals will be returned.

**Michigan Mayfest 2010**  
**1093 Badder Drive**  
**Troy, MI 48083**

Payment may be paypaled to [paypal@motorcitypagans.net](mailto:paypal@motorcitypagans.net) or checks made out to Motor City Pagans. Any questions should be sent by E-mail to [mayfestvendors@yahoo.com](mailto:mayfestvendors@yahoo.com).

## 2010 VENDOR REGULATIONS

Vendors can include: -Art Vendors -Craft Vendors -Food Vendors – Apparel – Other approved items  
VENDORS ARE REQUIRED TO SUBMIT A FULL LIST OF ALL PRODUCTS SOLD PRIOR TO THE EVENT. NO VENDOR IS ALLOWED AT THE EVENT UNLESS THEY HAVE BEEN NOTIFIED OF THEIR APPROVAL BY THE EVENT MANAGER.

Please initial each line to acknowledge the rules of the show:

\_\_\_ All vendor booths must be reserved in advance. Full payment is required to reserve space and must be received by March 1<sup>st</sup> 2010. No space will be reserved until payment is received. Assignment of vendor space will be at the committee's discretion and the vendor must exhibit within the space provided.

\_\_\_ A vendor may cancel this agreement upon the receipt of written notification to the committee no later than April 1, 2010. We cannot refund vendor fees after that date.

\_\_\_ Vendor will be notified within 10 days of receipt of the registration form of acceptance to the event. If vendor is not accepted, all fees will be refunded.

\_\_\_ There shall not be on the premises or for sale alcohol, weapons or blades, open flames indoors, or non human animals.

\_\_\_ If Vendor is not accepted due to vendor requirements, a new registration may be submitted.

\_\_\_ Meet & Greet vendors may not sell anything at their tables, tables are only for passing out information and promoting other events.

\_\_\_ The committee DOES NOT SUPPLY POWER, TENTS OR TABLES FOR VENDOR USE AT THE EVENT. All power cords used by vendor must be securely cords taped to the ground to avoid accidents. Vendors are responsible for their own displays. VENDOR MUST SUPPLY OWN DUCT TAPE TO SECURE CORDS.

\_\_\_ The vendor agrees to hold blameless the committee, Motor City Pagans and Wayne County Fairgrounds, its employees, officials and principals and expressly releases it from all liability from loss or damage caused to persons or property for any cause whatsoever. Vendor shall indemnify Motor City Pagans against all liability or expenses arising out of any claim or injury, damage to any person or property, together with all costs in connection with the defense thereto, including attorney's fees.

\_\_\_ Load-in begins at 8:00am. NO VENDOR WILL BE ALLOWED TO SET UP BEFORE THIS TIME. No items may be left unattended. All vendors must remain open during the event hours.

\_\_\_ Vendors may begin packing at the close of the show at 10:00 p.m. Vendors must be cleared from the event area and their spaces cleaned up by 11:30pm.

\_\_\_ All vehicles must be out of the event area by 9:30 a.m. and may not re-enter the event area until 10:00 p.m. Vendors are expected to park in the lot, not near the merchant area.

\_\_\_ Food Vendors are required to be licensed with the State of Michigan

\_\_\_ Vendors are required to clean-up their space after the event. Any vendor who leaves garbage in their area will be assessed a \$50.00 fine. Food Vendors must provide a trash receptacle near their booth and are responsible for keeping the trash at a minimum. Food vendors are strongly encouraged to provide compostable and/or recyclable food containers/packaging/dinnerware.

I acknowledge that I have read and understand the terms and conditions as indicated on this application and contract. I agree to sell only those items as listed. If I change/add a new category or merchandise, I must submit a request to the committee. I understand that if I violate these rules and regulations that I will be asked to leave and I will not receive a refund of my fees nor will I be reimbursed for anything purchased at this event.

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Signature Date

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Print Name

## 2010 VENDOR APPLICATION

Print Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

E-mail \_\_\_\_\_ (all correspondence will be through E-mail)

Describe Space Set-Up: (Past Event Photos Can Be Included w/ Application)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Category: \_\_\_\_\_ Arts \_\_\_\_\_ Crafts \_\_\_\_\_ Food\* \_\_\_\_\_ Meet & Greet (**NO** sales) \_\_\_\_\_ Other

\* Must receive approval from marketing manager for all food items sold.

# of Spaces Requested \_\_\_\_\_ (No Tables, Tents, Chairs, or Power Cords Are Supplied)

\_\_\_ I am requesting a space with access to an electrical plugin.

\_\_\_ I am requesting an indoor space OR \_\_\_ I am requesting an outdoor space

With the understanding that spaces are allocated according to availability on a first come, first served basis.

### FEES

All fees include entry for one person, extra tickets can be purchased for \$15 in advance or \$20 at the gate.

\_\_\_ \$18 1/2 Meet & Greet table (3 feet of space and room for one chair, no sales)

\_\_\_ \$20 1 Meet & Greet table (6 feet of space and room for two chairs, no sales)

\_\_\_ \$25 Small Display Space 4x8 (artists must supply own panels, tables, etc.)

\_\_\_ \$30 Large Display Space 6x10 (artists must supply own panels, tables, etc.)

\_\_\_ \$30 small cart, table or booth 8x8 or less (must supply own tables)

\_\_\_ \$50 10x10 space (must supply own tent and tables)

\_\_\_ \$70 10x20 space (must supply own tent and tables)

\_\_\_ \$100 20x20 space, outdoor only (must supply own tent and tables)

\_\_\_ Please contact me as I will also be donating a doorprize item.

\_\_\_ Please contact me about showing my clothing and/or apparel as part of the Michigan Mayfest fashion show.

**Payment can be made through PayPal to [paypal@motorcitypagans.net](mailto:paypal@motorcitypagans.net) or**

Make Checks Payable to "Motor City Pagans" and mail to:

Michigan Mayfest 2010

1093 Badder Drive

Troy, MI 48083



